

**PCCHA Board of Directors, Executive & Standing Committee**  
**Meeting Dates – Protocols – Guidelines**  
Approved by Board 8/15/07

**Board of Directors – 2023 Meeting Dates**

- **January – 1/29 & 1/30 both meetings at PCCHA Work Shop**
- **May - TBD**
- **And as necessary**

Note – Meeting locations:

January – TBD

May - TBD

**Executive Committee - 2023 Meeting Dates (Location/Time TBD)**

- **January 29th - PCCHA Work Shop**
- **April – 19th**
- **November – 15th**
- **And as necessary**

The above Board & Executive Committee meetings will be held annually with dates and locations to be determined by the Incoming President Elect, no later than November 15<sup>th</sup> of the year prior. Following determination by the President Elect, the Executive Director would notify all Board & Executive Committee members via email of the dates and locations for the meetings outlined above.

**Finance Committee 2023 dates:**

- **Within 2 weeks of each Quarter closing**
- **January 11th at 12:00PM**
- **April 12th at 12:00PM**
- **July 5th at 12:00PM**
- **November 8th at 12:00PM**
- **And as needed**

The above Finance Committee meetings would be held annually, dates and locations to be determined by the incoming Finance Committee Chairman not less than 30 days prior to meeting. Finance Committee Meetings will be held by Conference Call.

**Standing Committees**

To meet throughout the year as deemed necessary by each Committee's Chairman.

**Standing Committee Reports & Recommendations**

To be presented by Committee Chairman, to the Board of Directors and/or Executive Committee as necessary.

**Note:** Committee Recommendations requiring funding, and/or having a financial impact on the Association or Produced Events, must be reviewed and recommended for approval by the Finance Committee to either the Board and/or Executive Committee.